

**STEEPLE MORDEN PARISH COUNCIL**  
**Minutes of the Parish Council Planning Meeting held remotely on**  
**Thursday 6<sup>th</sup> August 2020 at 7.00pm**

Present: Councillors: J Clayton (Chairman), K Austin, S Traverse-Healy, C Upchurch, G Belson  
 In attendance: Mrs S Walmesley (Clerk) with no members of the public.

**PARISH COUNCIL PLANNING MEETING 7.00 PM**

**1. APOLOGIES FOR ABSENCE AND DECLARATIONS UNDER THE CODE OF CONDUCT AND REQUESTS FOR DISPENSATIONS**

Apologies were received from Cllr Bird, Cllr Wheatley, Cllr Badger  
 Cllr Belson declared a pecuniary interest under Item 3.1 and abstained from discussion.

**2. COMMENTS AND OBSERVATIONS FROM PARISHIONERS AND MEMBERS OF THE PUBLIC**

There were no members of the public in attendance.

**3. PLANNING/TREE WORK APPLICATIONS**

3.1 Planning Ref 20/02674/HFUL

2 North Brook End –Erection of cartlodge with room over and additional outbuilding  
 Cllr Traverse-Healy advised that the proposed building would be outside the village framework and suggested a condition for the withdrawal of permitted development rights, should the application be successful, as the house was in the countryside.

He also suggested that it be requested that the room over the garage remain as part of the main house. Councillors agreed to support the application with these comments.

***Recommendation -Support***

***-Request for a condition for the withdrawal of permitted development rights as the house is in the countryside***

*-Clerk*

***-Request that the room over the garage remains as part of the main house.***

**4. CAMBRIDGESHIRE ACRE –HOUSING NEEDS SURVEY**

Kieran Carr, Economic Programmes Manager Cambridgeshire ACRE, referred to the recent outline planning consent for affordable housing which was subject to a Housing Needs Survey to determine the house types. The Parish Council was asked for their support in carrying out the survey and assistance with encouraging the completion of the survey through a covering letter. A draft had been circulated to Councillors.

The Clerk was asked to circulate the information again and also ask Mr Carr for a copy of the survey questions. This would be an agenda item for discussion at the Parish Council meeting on the 14<sup>th</sup> September.

*-Clerk*

**5. OTHER PLANNING ISSUES**

5.1 Station Road Planning Application

It was noted that there had been a lot of inaccuracies commented on social media relating to the successful planning application. Cllr Upchurch added that there were also references to the Parish Council giving in and granting permission against the views of the rest of the village. The comments did not acknowledge that South Cambridgeshire District Council was the planning authority and the Parish Council was only a consultee.

Councillors agreed not to respond at this time.

**6. COUNCILLORS' ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK**

6.1 Payment of Invoices

It was agreed that the following invoices be paid-

MD LANDSCAPES	
Grasscutting February-June 2020 (inc £146.00VAT)	£876.00
AMAZON PAYMENTS UK LTD	
Printer toner (inc £14.19VAT)	£ 85.16

6.2 Disabled Toilet Key

Cllr Austin advised that the key had been lost and the door was currently left open. The Clerk was asked to arrange a replacement lock.

*-Clerk*

6.3 Social Distanced Footpaths

Cllr Upchurch proposed that a letter of thanks be sent to those landowners who had cut an extra footpath on their land so that residents were able to social distance when walking. This was agreed by all Councillors. Cllr Upchurch to send details of the landowners to the Clerk. *-Clerk*

**6. DATE OF NEXT MEETING –Monday 14<sup>th</sup> September 2020**

There was no further business and declared the meeting closed at 7.20 pm

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Chairman

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Date