

**STEEPLE MORDEN PARISH COUNCIL**  
**Minutes of the Parish Council Planning Meeting held on**  
**Wednesday 25<sup>th</sup> August 2021 at 6.45pm**

in Steeple Morden Cricket Pavilion

**Present:** Councillors: J Clayton (Chairman), N Badger, S Traverse-Healy, C Upchurch, S Wheatley, K Austin, M Carroll  
 In attendance: Mrs S Walmesley (Clerk) and no members of the public.

**1 APOLOGIES FOR ABSENCE AND DECLARATIONS UNDER THE CODE OF CONDUCT AND REQUESTS FOR DISPENSATIONS**

Apologies were received from Cllr Bird, Cllr Belson and District Cllr Williams.  
 Cllr Upchurch declared a non –pecuniary interest under item 3.1 as a neighbour and the Chairman declared a non-pecuniary interest under item 4.1 as a relative of the neighbouring resident.

**2 COMMENTS AND OBSERVATIONS FROM PARISHIONERS AND MEMBERS OF THE PUBLIC**

There were no members of the public in attendance.

**3 PLANNING APPLICATIONS**

3.1 Planning Ref 21/03502/HFUL

21 The Green –Demolition of outbuilding and erection of two single storey rear extensions

**Recommendation -Support**

3.2 Planning Ref 21/03241/HFUL

59 Station Road –Single storey rear extension

**Recommendation –Support**

**4 OTHER PLANNING ISSUES**

4.1 Power Network Works

The Parish Council had been advised that, as part of a new project relating to a neighbouring property, Power Networks were proposing to install a new terminal pole and 2 stays on CB108667 along with underground cable along the boundary hedge of the recreation ground. Subsequently parts of the existing overhead lines would be removed. The Parish Council had been asked to give their consent and a way leave had been forwarded for signature. The information had been circulated to Councillors prior to the meeting. Councillors agreed that the wayleave be signed and returned. Clerk to arrange.

**-Clerk**

**5 CAR PARK LEYLANDII TREES –AGREEMENT OF QUOTATION TO REMOVE TREES**

Four quotations had been received which were discussed. Councillors agreed that the contract be awarded to Top Tree Fellas who had quoted £9000, to cut down the trees and to grind out the tree stumps. Cuttings and chippings would also be removed.

The Clerk to formally place the order with Top Tree Fellas.

**-Clerk**

Cllr Badger anticipated that the work would be carried out towards the end of September. Cllr Traverse-Healy suggested that a statement be prepared nearer the time to advise residents of the work. This would be done just before the September Parish Council meeting which would allow residents to comment on the necessary work.

Cllr Carroll asked if the chain link fence and poles were to be replaced. Cllr Badger replied that this was not part of the tree removal project but he had been in contact with two contractors asking for advice as he was aware some work needed to be carried out.

## 6 COUNCILLORS' ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

### 6.1 Reading Room/Pavilion Decoration

Cllr Carroll reported that whilst seeking quotations for the decoration it had been brought to his attention that tiles on the Reading Room roof were crumbling. Contractors were concerned that during the decoration work the tiles would break.

The Chairman advised that some of the tiles had been replaced when the building was last decorated. Cllr Traverse-Healy suggested that professional advice be sought on the condition of the roof with a timescale to how long it was likely to last. Councillors discussed the possibility of building up a fund to replace both buildings anticipating that the roof would last for at least another five years. The Chairman was aware that the sports clubs held some funding which was raised when there were discussions previously about a replacement Pavilion.

This would be an agenda item for a formal discussion at the next Parish Council meeting.

### 6.2 Car Park Resurfacing

Cllr Carroll had three contractors interested in quoting for the work and asked for clarification on the specification which was advised. It was noted that the surface needed to be porous. Cllr Badger stated that the works should be scheduled for after the removal of the Leylandii trees.

### 6.3 Overhanging Hedge

Cllr Upchurch expressed concern over a hedge on a property on North Brook End which was pushing pedestrians into the road. The Clerk was asked to write to the owner and ask for the hedge to be cut back.

**-Clerk**

There was no further business. The Chairman closed the meeting at 7.15pm

Chairman

Date